

# ACT Director Pipeline Program Pilot

## Guidelines and Selection Criteria

This document sets out the ACT Director Pipeline Program Pilot Objectives and Terms and Conditions governing Australian Institute of Company Directors' ('AICD') ACT Director Pipeline Program Pilot ('Program').

The ACT Director Pipeline Program Pilot is a board diversity initiative designed to enable emerging directors the opportunity to develop as directors and understand their unique value proposition to boards.

Participants over the Program period have the opportunity to build their confidence and deepen their peer networks. This is one of a number of AICD initiatives aimed at improving board performance and governance through diversity.

The pilot Program will allow for a maximum of 20 participants. The Program cost is **\$180** per participant, this includes attendance at a minimum of 5 of the 8 Program events. Participants will be required to nominate which of the events they would like to attend at the start of the Program. Transfers or substitutions are not permitted.

## 1. Program objectives

The Program supports emerging directors with the aim of assisting participants to:

- gain insights into their unique value proposition for boards;
- increase their practical knowledge of governance issues;
- foster connections with influential ACT leaders; and
- develop and grow as directors, understanding the Program is one element in their director journey.

In the long-term, it is hoped that the Program will assist participants to contribute effectively as directors and achieve their professional goals.

## 2. Program management

The AICD ACT Division will be responsible for managing the application process.

A short-list of applicants will be provided to the Selection Committee based on the selection criteria. Successful applicants will be selected by the Selection Committee.

The decision made by the Selection Committee are final and no further review or discussion will be entered into with any applicant.

## 3. Program key dates

In addition to the key dates below, successful applicants will be required to attend a minimum of 5 events – please refer to details below for dates and events.

- Information Session Monday 17 June 2019 Applications open on Monday 17 June 2019
- Applications close at 5pm (AEST) on Monday 1 July 2019
- Successful Applicants will be notified on Friday 5 July 2019

#### 4. Submitting an application

All applications must be submitted online via <https://www.surveymonkey.com/r/ACTDirectorPipeline>. All applicants must complete an application and attach a copy of their resume to the online application form. Please name your resume document with your first name, followed by your last name.

#### 5. Selection criteria

Applicants must satisfy the Selection Criteria set out in the Terms and Conditions. Main criteria is listed below:

- Be a current member or willing to become a member of AICD
- Completion of the AICD's Governance Foundations for Not-for-Profit Directors or Foundations of Directorship or Company Directors Course;
- Have a unique perspective that you would bring to a board (example. thinking style, age, ethnicity, experience)
- Desire to contribute as a Non-Executive Director on a Board
- Early executive career experience (i.e. at least 1 years) as:
  - A director or alternate director of a company
  - A senior executive with managerial responsibilities
  - A partner or sole proprietor of a professional practice or unincorporated business
  - Senior person with professional qualifications employed by a body corporate
  - A member of a community board or committee

#### 6. Program launch

The pilot Program will be officially launched at AICD ACT offices in Barton on Monday 22 July 2019.

Successful applicants will be notified via email of their inclusion in the Program on Friday 5 July 2019, we advise all applicants to hold launch date in their diaries. Upon successful notification you will receive an invoice for the **\$180** Program fee, selection of events and payment is due prior to the Program launch on Monday 22 July 2019.

#### 7. Program period

The pilot Program runs from Monday 22 July 2019 to Tuesday 10 December 2019.

## 8. Program events and workshops

A series of events will be held throughout the pilot Program period.

### Program Events:

#### **ACT Director Pipeline Program Pilot Launch**

Monday 22 July 2019

5:15pm – 6:30pm

#### **Twilight Networking Event: The Importance of Brand and Reputation**

(sponsored by PwC)

Speaker: Russel Howcroft, Chief Creative Officer, PwC

Thursday 1 August 2019

5:30pm – 7:30pm, PwC Canberra Office, Forrest

#### **Directors' Briefing: NFP Governance and Performance Study – Key findings from the 10th edition**

Thursday 22 August 2019

5:30pm – 7:30pm, Federal Golf Club, Red Hill

#### **Directors' Briefing: Ancient Culture and Modern Governance – Advancing Indigenous Prosperity**

(in partnership with Australian Indigenous Governance Institute)

Speaker: Michelle Deshong, CEO, Australian Indigenous Governance Institute

Thursday 12 September 2019

5.30pm - 7.30pm

#### **Directors' Workshop: Developing your Director Career\***

Speaker: Elizabeth Jameson FAICD

Thursday 19 September 2019

9.00am - 12.30pm

#### **Directors' Briefing: Modern Slavery\***

(sponsored by KPMG)

Thursday 17 October 2019

#### **The Art of Networking\***

Date and time to be confirmed

#### **End of Year Networking Event (Program close)**

Tuesday 10 December 2019

5:15pm – 7:00pm

\*subject to change

### Event locations (unless specified otherwise):

AICD, ACT Division Office, Ground Floor

15 National Circuit, Barton

## 9. Further information

For further information and to apply to the ACT Director Pipeline Program please contact AICD ACT by email [act@aicd.com.au](mailto:act@aicd.com.au)

### Privacy

- a. By submitting an application, you acknowledge that you have read and understood the AICD Privacy Policy available at <https://aicd.companydirectors.com.au/global/privacy> and agree with and consent to the practices described in that Privacy Policy.
- b. With regard to personal and sensitive information as defined by the Privacy Act 1988 (Cth) ("Personal Information") you consent to AICD collecting, using and disclosing any Personal Information provided by you or otherwise resulting from your participation in the Program, for the purposes of the Program and its promotion, including, the following:
  - i. releasing your name and professional bio in media releases regarding the Program (unless you instruct us otherwise by way of email to [act@aicd.com.au](mailto:act@aicd.com.au));
  - ii. contacting you from time-to-time via email, telephone or mail in relation to the Program and events related to the Program or any other AICD opportunities including future programs (unless you instruct us otherwise by way of email to [act@aicd.com.au](mailto:act@aicd.com.au));
  - iii. maintaining your membership record; and
  - iv. for direct marketing to you by us, AICD's sponsors or third parties. If your Personal Information is disclosed for this purpose, you will be given the opportunity to opt-out of receiving those communications