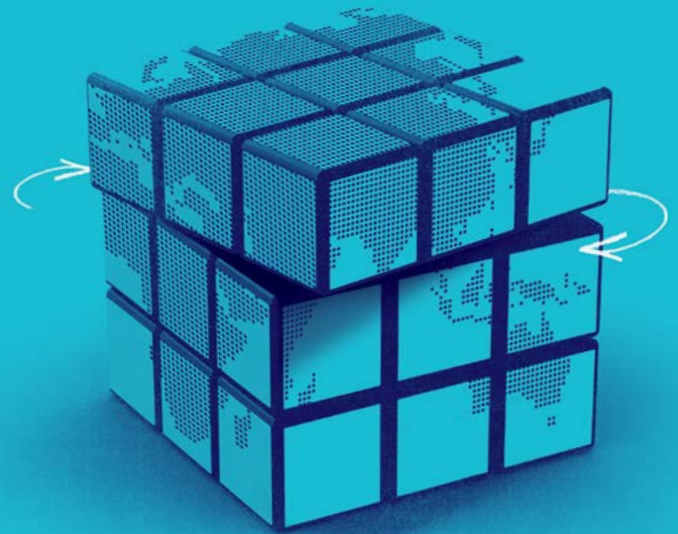


Directing in a global context

International Scholarship

APPLICATION FORM



As the world's largest director institute, the Australian Institute of Company Directors can help advance your international directorship career. For more than a decade, we have provided governance training to over 2,000 leaders from Asia, the Pacific, the Middle East and Europe.

We are pleased to reopen the International Scholarship Program for 2019, offering full scholarship places for our *International Company Directors Course* in Hong Kong, Singapore, and Dubai, and our *Fiji Directors Course*.

International scholarships are offered to directors, aspiring directors and community leaders who due to financial constraints would otherwise be unable to attend our governance programs.

The *International Company Directors Course* is based on global governance principles, and is designed to help directors, aspiring directors and senior executives to understand their role and responsibilities when operating internationally.

The *Fiji Directors Course* is designed for directors, aspiring directors and senior executives looking for a comprehensive introduction to the key areas of directorship in Fiji, covering governance, strategy and risk, and finance as they relate to the local Fijian law.

People of all nationalities are welcome to apply.

International Scholarship Application Form

The details provided by you on this form will assist the Australian Institute of Company Directors (AICD) to provide information and services aligned with your specific needs. Incomplete forms may be returned to obtain required information. Unsigned forms will be returned.

Selection criteria

Each applicant must:

1. be a director, aspiring director/leader of an organisation or community group
2. describe why without the international scholarship they would not be able to attend this training
3. describe the benefits they would receive as an individual in undertaking the International Company Directors Course or Fiji Directors Course
4. describe the benefits that their organisation or broader community would receive by undertaking the International Company Directors Course or Fiji Directors Course
5. provide supporting documentation
6. be a current member of the AICD

Applicant details

Personal details

Mr / Mrs / Ms / Miss / Dr / Other: _____

First name: _____

Surname: _____

Gender†: Male Female Undisclosed Unspecified

Nationality†: _____

Organisation name: _____

Annual turnover less than AUD \$2 million*

Annual turnover more than AUD \$2 million*

Organisation type

Not-for-Profit Private

Non-government Public

Position

Board chair Executive director

Non-executive director CEO

Manager Other committee

Course selection

International scholarships are available for the following courses. Please only select those courses that you are available to attend. Please note that you can select more than one course. **Applications close Monday 27 May 2019.**

International Company Directors Course, Singapore

Monday 12 to Friday 16 August 2019

International Company Directors Course, Hong Kong

Monday 2 to Friday 6 September 2019

Fiji Directors Course, Fiji

Wednesday 23 to Friday 25 October 2019

International Company Directors Course, Singapore

Monday 11 to Friday 15 November 2019

International Company Directors Course, UAE

Sunday 24 to Thursday 28 November 2019

* Note: For information only. Not an eligibility requirement.

† This information is confidentially recorded and only used for the purposes of internal reporting within AICD, not for assessing your application. We value the data, however your response is optional.

Selection criteria

1. Describe your current role and organisation (Max 200 words)

2. Explain why you would not be able to attend this course without a scholarship (Max 200 words)

3. How would this scholarship for the *International Company Directors Course* or *Fiji Directors Course* benefit your director career? (Max 200 words)

4. How would this scholarship for the *International Company Directors Course* or *Fiji Directors Course* benefit your organisation and/or the broader community? (Max 200 words)

5. Please attach relevant documentation in support of this application e.g. an endorsement letter from your organisation or a professional reference

I provide my consent to be profiled by the AICD for marketing/promotional purposes

Terms and Conditions

1. Introduction

By submitting your application for the Australian Institute of Company Directors' (the "AICD") International Scholarship (the "International Scholarship"), you are deemed to have accepted these Terms and Conditions.

2. Details of the Scholarship

2.1 International Scholarships shall be comprised of:

- 2.1.1 Attendance at either the AICD's International Company Directors Course ("ICDC"), or the Fiji Directors Course (each, a "Course"); and
- 2.1.2 Waiver of the full fees payable for the respective Course;

2.2 The AICD reserves the right to substitute or vary any aspect of the International Scholarship as determined solely by the AICD.

2.3 The International Scholarship is not transferable or exchangeable for other AICD products or services, and cannot be redeemed for cash.

2.4 The International Scholarship does not cover travel expenses, accommodation, visas and allowances.

3. Eligibility Criteria

3.1 To be eligible to apply for the International Scholarship, the applicant must at the time of application and if successful, must throughout the duration of the Course, be an individual who:

- 3.1.1 Is a current member of the AICD;
- 3.1.2 Is employed by, or a non-executive director/leader of, an organisation or community group; and
- 3.1.3 Has not been disqualified from being a director of a corporation or its equivalent;
- 3.1.4 Is able to provide supporting documentation in respect of any responses submitted on their Application Form, and/or any verification required by the AICD in respect of Section 3 of these Terms and Conditions.

4. Selection Process

4.1 Applications will be reviewed and determined by the AICD Education and International division (the "Selection Committee"). Members of the Selection Committee shall refrain from assessing any applications where there is a conflict of interest.

4.2 The Selection Committee may in its absolute discretion decide not to grant any of the International Scholarships if it considers that there are no applicants or not enough applicants who satisfy the Eligibility Criteria outlined in Section 3. The decision of the Selection Committee is final.

4.3 Applicants who have applied for the International Scholarship in more than one Course location will be reviewed and assessed against other applicants who have applied for the respective Course, and successful applicants will only be awarded one International Scholarship.

5. Submission of Applications

5.1 Applications must be submitted by email to international@aicd.com.au no later than 11:59pm AEDT Monday 27 May 2019 (the "Application Close Date").

5.2 The information provided in the International Scholarship Application Form must be true and accurate as at the time of submission.

6. Outcome

6.1 Successful applicants will be notified via email (the "Offer") within two weeks after the Application Close Date or any other such timeframe the Selection Committee advises.

6.2 Each successful International Scholarship applicant ("Recipient") must:

- 6.2.1 Comply with any AICD Policies and Procedures applicable to Course Recipients as issued by the AICD from time to time;
- 6.2.2 Satisfy himself or herself of any tax or visa consequences; and
- 6.2.3 Comply with any additional requirements as described in the Offer.

6.3 Where an applicant is unable to attain the necessary visa and/or travel arrangements to attend the Course, the scholarship place will be forfeited and cannot be transferred to another Course.

6.4 Feedback on individual applications will not be provided by the Selection Committee.

7. Marketing

Upon completion of the Course, Recipients will be invited to submit an article via the AICD's marketing communications channels.

8. Breach of Terms and Conditions

If a Recipient fails to comply with these Terms and Conditions, the AICD may in its sole discretion require the Recipient to reimburse the AICD for any reasonable expenses in connection with the award of the International Scholarship.

9. Privacy

You consent to the AICD collecting, using and disclosing your personal and sensitive information as defined by the Privacy Act 1988 (Cth) for the purposes of us considering your application and if you are a Recipient, administering the International Scholarship including but not limited to:

- 9.1 Notifying you by email as to the outcome of your application;
- 9.2 Providing a copy of your application and supporting documentation to all members of the Selection Committee;
- 9.3 Releasing your name and professional biography in media releases regarding the International Scholarship (unless you instruct us otherwise);
- 9.4 Contacting you from time-to-time via email, telephone or mail in relation to the International Scholarship, opportunities and events related to the International Scholarship;
- 9.5 Maintaining your International Scholarship record; and
- 9.6 For direct marketing to you by us, the AICD's sponsor or third parties. If your Personal Information is disclosed for this purpose, you will be given the opportunity to opt-out of receiving these communications.

Without limiting these Terms and Conditions, your Personal Information will be handled in accordance with the AICD's Privacy Policy: <http://aicd.companydirectors.com.au/global/privacy>

Consent and declaration

I hereby declare and certify that the information provided in this application is true and correct and that I am not aware of any circumstances which may affect my application other than those I have disclosed in writing as part of my application. I agree to the Australian Institute of Company Directors making any enquiries it considers appropriate in relation to my application and using information obtained as a result of those enquiries and the information provided by me and considering my application. Those enquiries may include anything relevant to assess whether I am a fit and proper person, including relevant criminal history, information from public sources (including bankruptcy) and checks with people I have had dealings with in my current and previous roles. I understand that I may be asked to provide further information or consents in relation to those enquiries.

Signature: _____ Date: DD / MM / YYYY

We are unable to process this form without the declaration being signed and dated by the applicant.

Submitting your application

Applications close Monday 27 May 2019.

Please email completed applications to international@aicd.com.au by 11.59pm AEDT.